



NORTH POINT SENIOR SECONDARY BOARDING SCHOOL

(Rajarhat Branch)

General Instructions for Mid-Term Theory Examinations 2026-2027 for the Students

1. All parents are required to ensure that their ward appears for the Mid-Term Examination. Under no circumstances any request for repeat examination will be considered.

2. Students are required to enter the school premises according to the following schedule: -

a) Reporting Time: - 8:45 AM

b) Dispersal Time: - 12:55 PM

3. Bell Timing :

09:00 AM ASSEMBLY

09:10 AM – 09:15 AM ATTENDANCE

09:15 AM – 09:20 AM SHIFTING TO EXAMINATION ROOM

09:20 AM LONG BELL (ANSWER SHEET DISTRIBUTION)

09:30AM LONG BELL (QUESTION PAPER DISTRIBUTION)

09:30 AM – 09:45 AM QUESTION PAPER READING TIME

09:45 AM LONG BELL (EXAMINATION COMMENCES)

10:45 AM SHORT BELL (AFTER ONE HOUR)

11:45 AM SHORT BELL (AFTER TWO HOURS)

12:15 PM LONG BELL (EXAMINATION ENDS FROM CLASSES TT TO II)

12:45 PM LONG BELL (EXAMINATION ENDS FROM CLASSES III TO XII)

4. No student will be allowed to go to washroom before 1 hour and only once during the examination of 2 and a half hours or 3 hours of examination.

5. During examination period students must carry their **Admit card, ID card, school diary, exam transparent board, pen, pencil, eraser, sharpener, etc. as per requirement.**

6. **There will be no classes on the days of examination and also during the entire duration of examination schedule.**

7. **Any Off days between the examinations will be considered as study leave.**

8. Students must ensure that proper examination etiquette must be adhered to –

- a) Keeping of ID card, Admit Card Visible
- b) Proper 2" Margin Space on the left hand side of the Copy/sheet must be maintained.
- c) Students must attach all rough sheets (if used) along with answer sheets.

9. The students should wear proper school uniform during the examination days.

10. Any early leave during examination will not be entertained.

11. Parents are requested not to send their wards to school during examination if they are unwell, suffering from fever or any other medical situation.

Regarding medical situation ML (medical leave) for the student will be considered.

12. *All the parents of (III – XII) are hereby informed that students will be released from school after Mid examination at 12:55 pm. You are requested to note the timings for the student's dispersal.*

Maitraye Chakraborty
(Principal of NPSSBS, Rajarhat)