



## **NORTH POINT SENIOR SECONDARY BOARDING SCHOOL, Arjunpur GENERAL INSTRUCTIONS FOR ANNUAL EXAMINATIONS 2024**

1. All parents are requested to ensure that their ward appears for the Annual Examination. Under no circumstances any request for repeat of examination will be entertained.
2. **Students are required to enter the school premises according to the following schedules: -**

### **MORNING SECTION**

(ON 17/02/24, 23/02/24, 24/02/24, 28/02/24, 01/03/24, 05/03/24, 08/03/24)

- **REPORTING TIME – 6:55 AM**
- **RELEASING TIME – 10:35 AM**
- **ASSEMBLY TIME – 7:00 AM**
- **ASSEMBLY TIME (Nursery &KG) – 8:00 AM**
- **ANSWER SCRIPT DISTRIBUTION – 7:15 AM (SHORT BELL)**
- **QUESTION PAPER DISTRIBUTION – 7:20 AM (SHORT BELL)**
- **EXAMINATION COMMENCES – 7:30 AM (LONG BELL)**
- **EXAMINATION COMMENCES (Nursery & KG) – 8:10 AM**
- **EXAMINATION CONCLUDES – 10:00 & 10:30 AM (LONG BELL)  
(I, II). (Nursery & KGIII-V)**

### **DAY SECTION – DAY SCHEDULE**

(ON 17/02, 23/2, 24/02, 28/02, 01/03, 05/03, 08/03)

- REPORTING TIME – 10:15 AM**
- RELEASING TIME – 2:15 PM**
- ASSEMBLY TIME – 10:30 AM**
- ANSWER SCRIPT DISTRIBUTION – 10:55 AM (SHORT BELL)**
- QUESTION PAPER DISTRIBUTION – 11:00 AM (SHORT BELL)**
- EXAMINATION COMMENCES – 11:15 AM (LONG BELL)**
- EXAMINATION CONCLUDES – 2:15 PM (LONG BELL)**

### **DAY SECTION – AFTERNOON SCHEDULE**

(ON 19/02, 26/02, 06/03)

- REPORTING TIME – 1:45 PM**
- RELEASING TIME – 5:15 PM**
- ASSEMBLY (IN CLASS ROOM)**
- ANSWER SCRIPT DISTRIBUTION – 1:55 PM (SHORT BELL)**
- QUESTION PAPER DISTRIBUTION – 02:00 PM (SHORT BELL)**
- EXAMINATION COMMENCES – 02:15 PM (LONG BELL)**
- EXAMINATION CONCLUDES – 5:15 PM (LONG BELL)**

**3. It is needless to mention that any unfair means adopted during the examination should be dealt with strict disciplinary action.**

**4. No student will be allowed to go to washroom before 1 hour and only once during the examination of 2 and a half hours or 3 hours of examination**

**5. During examination period students must carry their ADMIT CARD, ID CARD, SCHOOL DIARY, PEN, PENCIL, ERASER, and SHARPENER.**

**6. ONLY TRANSPARENT WRITING BOARD, TRANSPARENT PENCIL POUCHES ALLOWED.**

**NO SMARTWATCH IS ALLOWED IN THE EXAMINATION HALL.**

**7. There will be no classes on the days of examination and also during the entire duration of examination schedule.**

**8. Any Off days between the examinations will be considered as study leave.**

**9. Students must ensure that proper examination etiquette must be adhered to –**

**A) KEEPING OF ID CARD, ADMIT CARD VISIBLE**

**B) PROPER 2" MARGIN SPACE ON THE LEFT-HAND SIDE OF THE COPY/SHEET MUST BE MAINTAINED.**

**C) Students must attach all rough sheets (if used) along with answer sheets.**

**10. The students should wear proper school uniform during the examination days.**

The above is for strict compliance.