

NORTH POINT SENIOR SECONDARY BOARDING SCHOOL

TEMPORARY ROUTINE FOR ONLINE CLASSES

(RAJARHAT BRANCH)

GENERAL INSTRUCTIONS FOR PARENTS / STUDENTS:-

STEPS FOR USING ONLINE CLASSES

- **For Mobile Users** - Download ZOOM APP in your Mobile. Create an account and Sign in.
For Laptop/Desktop Users – Download and install Zoom Client from Zoom website.
- Goto Website npsbs.org.in
- Select your respective Branch **“Rajarhat”**
- Click on Green Button **“Online Classes”**. A dropdown option will appear.
- Download the Latest Routine from **“Class Time Table”**.
- Select **“Live Classes”**. Select Your Class and select the subject as per time table.
- Click the **“View”** Button given beside class teacher’s name. You will be taken to Zoom page where,
 - a) for Mobile users automatically zoom meeting will start
 - b) for Desktop/Laptop Users – Click **“Open Zoom Meetings”** dialog box.
- Next follow the onscreen options and join the Classes. Ensure you are muted while attending the Class.
- Parents/Students can access the **“Worksheets, Videos, Books from the Same Green Button “Online Classes”** in the website.
- **NO User Id or password is required for joining Online Classes as of now.**

Clarifications regarding Online Classes, School Mobile App & Extramarks App

- Parents are informed that both **“Extra marks Mobile app”** and School’s Mobile App, are separate system and both have nothing to do with Online Classes.
- Instructions are already given in Website **“Notice section”** regarding how to download the School’s Mobile App.

DO'S (DURING ONLINE CLASSES)

- Please follow the Live Classes regularly as attendance is mandatory and the same is being marked on daily basis.
- Student must ensure discipline is maintained during the Live Classes. It is the responsibility of the Parents to ensure proper discipline is maintained by their ward during the Online Classes.
- All registered students of NPSSBS (Rajarhat branch) must be present in the Online Class atleast 5 min before commencement of the Class. It is **mandatory to mute your microphone /speaker of Smartphone/Laptop/Desktop** during the Online Classes so that all participants can hear the teacher properly, else there would be noise and echo in the system.
- Student must login to the Online Class using their **Full Name and student id/admission no.** as given in their Id Cards / School Mobile App profile. Any students not adhering to this shall not be allowed in the Class.
- All students must keep their **Notebooks, Copies, Books, pencil, stationeries**, etc handy during the classes.
- Students may use Mobile/Laptop/Desktop/Tab which should be placed in **Steady place and quiet room** to ensure clear understanding of Lessons being taught online.
- Parents must ensure that they have **good and steady internet connection** to avail live class facility preferably a Wi-fi connection, so that there is no issue of Audio/Video streaming during the ongoing Classes. Student should activate their Video mode only when required and asked by the teachers.
- For any queries, raise your hand and wait for the teacher to ask your query.
- In case there is any network or technical issue due to which students or teacher may not be able to see or hear each other, or that the teacher gets suddenly logged out due to technical issue, in that case they should try log out and login once again or check the network connectivity.
- Students should practice worksheet uploaded in website and mobile App and can watch uploaded video contents to update themselves.
- Parents / Students must remember that the school management along with teachers, staff are working day and night planning for better and improved Online classes for the students, and hence it is requested that they should take maximum benefit out of it, irrespective of time slots assigned in the routine. No request for change of timings shall be entertained.
- Routine is subject to change and the same shall be uploaded in website, parents are required to monitor the website on regular basis for any new information.

DON'T'S (DURING ONLINE CLASSES)

- Parents / Student should not panic if they are unable to Login due to technical issues. They should check the internet connectivity and try logging in again. If any teachers is logged out suddenly, then students should maintain discipline within classes as the teacher would log in anytime.
- Student / Parent are **not** allowed to “share Screen”, or write anything in “Shared Notes” option.

(2)

- No Students/ Parents should involve in any public Chats with other parents or students during the Class. **This is strictly prohibited.** Teachers reserve the right to remove them from the class and not allow them for future Classes too. No further requests for re-joining shall be entertained in this regard.
- No Parents / Students should involve in any promotional / marketing related postings in publics or private chats during online classes. **This is strictly prohibited.** Teachers reserve the right to remove them from the class and not allow them for future Classes too. No further requests for re-joining shall be entertained in this regard.
- No Students should involve in mischievous activity, use abusive and unparliamentary language to disturb the ongoing class. If found, the student shall be removed immediately from Class and necessary disciplinary action against the student shall be taken including removal from school.
- Any Student impersonating any other student or person with an intention to cause disturbance and disharmony during the online classes shall be dealt with legal action. It may also be noted that School reserves the right to file legal action under IT Act if any student or person is found involved in maligning the image of the School and its staff.

!!! We wish all the parents, students to Stay Safe !!!

(3)

ROUTINE LIVE CLASSES (RAJARHAT BRANCH)**CLASS -NURSERY**

CLASS TIMING	SUBJECT	TEACHER	REMARKS
10:00 - 10:40 AM	English	JULIANA	
11:00 - 11:40 AM	Maths	JULIANA	
12:00 - 12:40 PM	GK/DRAWING	JULIANA	

CLASS - K.G

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:40 AM	English	PRUDENCE KHAN	
10:00 - 10:40 AM	Maths	PRUDENCE KHAN	
11:00 - 11:40 AM	GK/DRAWING	PRUDENCE KHAN	

CLASS - 1

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	EVS	M.L.V.Ramani	
10:00 - 10:45 AM	English	M.L.V.Ramani	
11:00 - 11:45 AM	Maths	M.L.V.Ramani	
12:00 - 12:45 PM	Hind / Bengali	Amanprit Sidhu / Sahana Basu	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Sanjana Ganguly	Wednesday and Saturday

CLASS - 2

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	EVS	Madhumita Dutta	
10:00 - 10:45 AM	English	Madhumita Dutta	
11:00 - 11:45 AM	Hind / Bengali	Amanprit Sidhu / Sushmita Das	
12:00 - 12:45 PM	Maths	Madhumita Dutta	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Chittrita Dutta	Wednesday and Saturday

CLASS -3

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	Hindi / Bengali	Amanprit Sidhu / Sahana Basu	
10:00 - 10:45 AM	EVS	Chandana	
11:00 - 11:45 AM	Maths	Chandana	
12:00 - 12:45 PM	English	Chandana	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Anamika Guha Roy	Wednesday and Saturday

CLASS -4

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	English	Piyali Choudhury	
10:00 - 10:45 AM	Maths	Shampa Das	
11:00 - 11:45 AM	Hindi / Bengali	Anushree Shukla / Sahana Basu	
12:00 - 12:45 PM	EVS	Seema Yadav	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Sk Julius	Wednesday

CLASS -5

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	EVS	Sanjana Ganguly	
10:00 - 10:45 AM	Hindi / Bengali	Anushree / Sahana Basu	
11:00 - 11:45 AM	English	Kakali Roy	
12:00 - 12:45 PM	Maths	Anamika Guha Roy	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Mukut Bose	Tuesday / Thursday

CLASS -6

CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	Maths	Sk Julius	
10:00 - 10:45 AM	English	Piyali Choudhury	
11:00 - 11:45 AM	Science	Mukut Bose	
12:00 - 12:45 PM	Social Science	Lalita Dehakraborty	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	2nd lang (Hind / Bengali)	Anushree Sukla / Sahana Basu	(mon/wed/fri)
02:00 - 02:45 PM	3rd lang (Hind / Bengali)	Anushree Sukla / Sahana Basu	(tues/thus)
03:00 - 03:45 PM	Compter	Anamika Guha Roy	

CLASS -7			
CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	English	Kakali Roy	
10:00 - 10:45 AM	Maths	Sk Julius	
11:00 - 11:45 AM	Science	Parminder Sandhu	
12:00 - 12:45 PM	Social Science	Nandini Basu	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Computer	Sk Julius	Monday & Saturday
03:00 - 03:45 PM	Hindi / Bengali	Shanta Ghosh / Shampa Das	
CLASS -8			
CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	Hindi/Bengali	Bikas Barick/Indrani Sarkar	
10:00 - 10:45 AM	Science	Saswati Basak	
11:00 - 11:45 AM	Math	Sk Julius	
12:00 - 12:45 PM	Social Science	Sanjana Ganguly	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	English	Piyali Choudhury	
03:00 - 03:45 PM	Computer	Sk Julius	Tuesday & Thursday
CLASS -9			
CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	English	Nivedita	
10:00 - 10:45 AM	Maths	Suprava Dey	
11:00 - 11:45 AM	Science	Sutapa Monndal	
12:00 - 12:45 PM	Hindi / Bengali	Bikash Barick / Indrani Sarkar	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Social Science	Seema Yadav	
03:00 - 03:45 PM	Computer	Mukut Bose	
CLASS -10			
CLASS TIMING	SUBJECT	TEACHER	REMARKS
09:00 - 09:45 AM	English	Praminder Sindhu	
10:00 - 10:45 AM	Social Science	Sudipta Chakraborty	
11:00 - 11:45 AM	Computer	Anamika Guha Roy	
12:00 - 12:45 PM	Science	Arindam Bose	
01:00 - 02:00 PM	BREAK	-	
02:00 - 02:45 PM	Maths	Suprava Dey	
03:00 - 03:45 PM	Hindi / Bengali	Bikash Barick / Indrani Sarkar	
ROUTINE OF CLASS - 11			
Time	Subject	Teacher's Name	REMARKS
8 - 8:45 am	Geography/Hindi/ Bengali	Ashabhoori De Sarkar (Geo)/ Bikas Barik(Hin)/	
9 - 9:45 pm	Physics	Irfan Khan (Phy)(XI)	
9 - 9:45 am	History	Sudipta Chakraborty (Hist)	

10 -10:45 am	Computer Science	Mukut Bose (Comp. Sc)
11 - 11:45 am	Home Sc./ Maths	Saswati Basak(H.Sc)/ Suprava dey (maths)
12 - 12:45 pm	Biology	Sutapa Mondal (Bio)
12 - 12:45 pm	Economics	Joyeeta Chakraborty (Eco)
2 - 2:45 pm	Chemistry	Dr Ali (Chem)(XI)
2 - 2:45 pm	Accountancy	Kajal Bose (Acc.)
2 - 2:45 pm	Political Science	Chandana Sengupta (Pol. Sc)
3 - 3:45 pm	English	Kakali Roy
4 - 4:45 pm	Business Studies	Kajal Bose (B.St)

ROUTINE OF CLASS - 12

Time	Subject	Teacher's Name
8 - 8:45 am	Chemistry	KB Manna (Chem)
8 - 8:45 am	Accountancy	Kajal Bose (Acc.)
8 - 8:45 am	Political Science	Chandana Sengupta (Pol. Sc)
9 - 9:45 am	Economics	Joyeeta Chakraborty (Eco)
9 - 9:45 am	Biology	Sutapa Mondal (Bio)
11 - 11:45 am	Physics	Dr Arindam Kr. Bose (Phy)(XII)/ Irfan Khan (Phy)(XI)
10 - 10:45 am	Geography/Hindi/ Bengali	Nandini Basu (Geo)/ Bikas
11 - 11:45 am	Business Studies	Kajal Bose (B.St)
11 - 11:45 am	History	Sudipta Chakraborty (Hist)
12 - 12:45 pm	Home Sc./ Maths	Saswati Basak(H.Sc)/ Suprava dey (maths)
2 - 2:45 pm	English	Nivedita Roy Choudhury
4 - 4:45 pm	Computer Science	Mukut Bose (Comp. Sc)